



Road Ranger Safety Meeting 02/07/2024

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

February 7, 2024

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Marshall Adkison |
| 2. FDOT ITS Operations <ul style="list-style-type: none">A. MOT General DiscussionB. SafetyC. Procedural ErrorsD. Road Ranger Operations Interaction<ul style="list-style-type: none">a. Communicationb. Dispatchc. Event InformationE. Phone / Tablet IssuesF. Safe Tows | Dee Dee Crews |
| 3. AVL <ul style="list-style-type: none">A. Breaks/ Shift ChangesB. Inspections | Shelby Mullins/Dee Dee Crews |
| 4. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

Contractor Meeting:

- **Contract Renewal Letter**
- **JaxReady Fest_Road Ranger Request**

- Chris began meeting by welcoming everyone
- Chris introduced new employees
- Chris went over the topics to be discussed today
 - General Safety
 - Procedural errors
 - Breaks and shift changes
 - MOT will be covered afterwards in tactical training
 - Radio etiquette and time on the radio
- Chris reminded road rangers things to do before leaving the yard
 - Clean and wash trucks inside and out
 - Check operations and all fluids and supplies
 - Make sure all tools are present and secured
 - Double check hygiene and uniform
- Chris went over things to do while driving
 - Drive in the right lane, 5 mph below posted speed limit
 - Look 3 times before changing lanes and merging into traffic
 - Keep proper distance from the vehicle in front of you
 - No texting while driving
 - Wear your seat belt at all times
 - Do not follow motorists unless requested by TMC
 - Do not make U-turns
 - Slow down when another vehicle is trying to pass you
- Chris discussed things to do at an event
 - Do not speed to an event. If you pass an event, go to next exit to turn around
 - Do not use official turn arounds
 - Pull off the road to read messages or type in an event
 - Follow chain of command at an event

- On all stops, call TMC and have sign boards up
- Stay in communication with TMC throughout the event
- Get all vehicle information
- All 24 cones get deployed
 - Do not use construction barrels for MOT
- Chris went over F.S. 316.003 authorizing road rangers as emergency vehicles
- Chris went over the procedural errors
- Chris discussed break and shift change notes
 - Limit breaks to 15 minutes
 - Do not take breaks during peak traffic times 6am-9am and 3pm-7pm
 - During shift change, get off the yard by 6:15
 - Limit shift changes to 15 minutes on the yard
- Chris went over flagged break times and shift changes
- Chris reminded road rangers of a few MOT notes
 - All 24 cones get placed out
 - Maintain situational awareness
 - Never turn your back to traffic
 - Do not switch out cones with other vendors
 - Always assume other drivers can't or won't see you
- Chris went over some reminders
 - Create an event and get approval from TMC before giving fuel
 - 24/7 routes do not get overtime codes, replace partner wherever they are
 - Turn all safe tow codes in to the office
 - Be short and factual on the radio
 - Do not accept any tips
 - Do not recommend any specific shop or tow for service
 - Never take pictures of an event unless requested by TMC

- Do not list employment as First Coast Road Rangers
- Chris reminded road rangers do not use work cell phones for personal use
 - Do not send text messages
 - Do not turn on hot spot
 - Do not stream videos
- Chris advised where to go for help
- Chris asked if there have been any issues with other vendors?
- Chris concluded meeting



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 Duval



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jackie Hall	FCRR		HR		
MICHAEL SCORNO	FCRR		ROAD RANGER		
Kenneth Peterson	FCRR	Phillips	RR		
Chris M	FCRR	Phillips	RR		
LAKLAND CUE	FCRR	Booth	SUP		
LIPPAZOTT M	FCRR	Booth	RR		
Richard Allen	FCRR	Phillips	RR		
Carmona Glisson	FCRR	Phillips	RR		
Scott Kuitert	FCRR	Phillips	Sup		
Amanda Nichols	Metric		SUPERVISOR		
Shelby Mullins	Metric		Admin		
Tina Dickerson	FCRR	Phillips	Sup		
STEVE WISLER	FCRR	PHILLIPS	RR		
MIKE JONE	FCRR	Booth	RR		
RIO SAURIMINI	FCRR	PHILLIPS	RR		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
A. Rinehart	FCRR	Phillips Hwy	RR		
A.J. Weakley	FCRR	Phillips Hwy	RR		
Matthew Bernard	FCRR	Phillips	RR		
Thomas Huber	FCKK	Phillips	RR		
Nick Caser	FCRR	Phillips			
Kris Schaffstall	FCRR	Phillips	RR		
Jose Santiago	FOM	Phillips	UP		
Dorian Nava	FCRR	Phillips	RR		
Michael Browner	FCRR	Phillips	RR		
Jerry Lira	FCRR	Phillips	RR		
Lameron Richardson	FCRR	Phillips	RR		
D Thomas	FCRR	Boote	RR		
Bendon Nelson	FCRR	Phillips	RR		
Boye Lewis	FCRR	Phillips	RR		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Johnny Atkins	PD	Phillips	Driver	472-1153	
A. Henry	RR	Phillips	Operator		
Jim Lewicki	RR	Boote	Driver		
Jasper Group	RR	Boote	Driver		
Edward Thomas	RR	Boote	Driver		
Kyle Swartz	FCRR	Boote Blvd.	Road Ranger		
Antonia Morales	TRC	Boote	Road Ranger		
Lawrence Gains	RR	Boote	Road Ranger		
L. HAINES	"	"	"		
Eddie Medina	RR	Phillips	Road Ranger	904-988-6569	
Rees Chris	RR	Boote	RR		
Mike Ludwig	RR	Boote	RR		
Jessica Pease	RR	Boote	RR		
Doug Brown	RR	Phillips	RR		